



2017 Fees and Charges

Halls Head Campus

Student Term Dates

TERM	FIRST DAY	LAST DAY
1	Thursday 2 February	Friday 7 April
2	Wednesday 26 April	Friday 30 June
3	Tuesday 18 July	Friday 22 September
4	Tuesday 10 October	Wednesday 6 December

Application Fee (non refundable)	\$50
Enrolment Fee (one time per family, non refundable) An enrolment fee is applicable when your first child is offered a place at the College. <ul style="list-style-type: none"> The enrolment fee is a commitment to the College that the student will take up the position stated in the formal letter of offer. It is important to note that should you accept a place for your child by payment of the Enrolment Fee and subsequently your child does not commence at Living Waters, the Enrolment Fee will be retained in full to cover the costs associated with enrolment. 	\$500

TUITION FEES

- It is a firm policy of the College that fees be kept as low as possible. College fees are set annually by the College Board after budgeting for the year's total income and costs.
- This annual fee is divided by four so parents can have the convenience of making payment instalments at the start of each term. Therefore, the fee to be paid for each term is not that term's fee but is rather a 25% instalment payment towards the annual fee.
- Fees and charges are subject to alteration from time to time as decided by the College Board.
- A 20% discount is offered for a second child, 30% for a third child and 40% for fourth and subsequent children.
- A 4% discount on annual tuition fees is offered if the whole year's fee is paid in the first two weeks of term 1.

2017 TUITION FEES

A large percentage of the College's costs are covered by government grants. The fees charged to families go towards the many costs incurred in the operation of the College, including: teacher's and support staff salaries, teaching expenses (including materials, resources and some excursions), insurances, building and grounds maintenance, finance costs, and other overheads. We endeavour to keep these fees to a minimum for our families, whilst still allowing us to cover essential operating costs. We have separate levies to assist with the cost of some other specific items such as camps, swimming lessons, 1 to 1 IT device support and infrastructure, certain functions and so on. Individual music lessons are paid direct to private tutors.

Withdrawal Notice Period

Termination of Enrolment: Parent(s)/Guardian(s) may terminate enrolment at any time, however, one full term's notice is required in writing to the Principal. When less than one full term's notice is given, one quarter of the annual tuition fee will be payable in lieu of notice. Any discounts that may have applied to the enrolment will be rescinded and the full fee will be payable. The Principal has discretion to waive/vary this fee should exceptional circumstances prevent a term's notice being given.

Tuition Fees

Year Group	Payable (per term)	Total (per annum)
3-Year Old Kindy	\$60 per day, paid termly in advance.	
Kindergarten	\$662.50	\$2650
Pre-primary to Year 6	\$1022.50	\$4090

School Levies

Year Group	Payable (per term)	Total (per annum)
Kindergarten	\$40.00	\$160
Pre-primary to Year 6	\$92.50	\$370
Information Technology Levy (1 to 1 device support and infrastructure)		
Kindy to Year 3	\$32.50	\$130
Years 4 to 6	\$42.50	\$170

Camps

Participation in school camps is a compulsory part of the College programme. Every effort is made to keep camp costs as low as possible. Information will be sent to parents about camps as soon as it is known.

Swimming Fee

A swimming fee of \$60 applies from Pre-primary through to Year 6 to cover the costs associated with the lessons.

OTHER COMPULSORY CHARGES

Books and Stationary

Books and stationery requirements for students are sent home to parents at the end of each year for the following year. Our current supplier is Campion Education (08 6240 2778). Parents have the option of purchasing from Campion or buying identical items from other suppliers as desired.

School Uniforms

Wearing of the correct school uniform is mandatory for all students. Uniforms can only be purchased at the uniform shop and must be paid for at time of purchase.

Capital and Maintenance Levy

A compulsory annual Capital and Maintenance Levy of \$300 applies per family. This levy is used for maintenance and improvement of school facilities and is charged at \$75.00 per term.

OTHER CHARGES

Bus Services

The Warnbro campus currently has contract bus services available to service outlying areas (Baldivis, Secret Harbour, Mandurah). Places on the buses are subject to availability. This service is complementary. To apply for a bus pass, please contact the College offices.

College Yearbook

Families will be charged in term 4 for one copy of the College yearbook. The yearbook is supplied to each family at the beginning of the following year. Additional copies may be purchased from the College.

Extracurricular Activities

Students may have opportunities to be involved in a variety of extracurricular activities. Parents will be advised of the costs associated with such activities.

School Events and Functions

From time to time students have the opportunity to attend special functions which are arranged by the school, but not a part of a school learning programme. Meeting the cost associated with special functions is a parental responsibility.

Interstate and Overseas Trips

Opportunities may arise for students to travel interstate or overseas from time to time. The cost of these trips is a parental responsibility.

Individual Music Tuition

Music tuition may be offered by private tutors who use the facilities of the College. Payment for individual music tuition is made directly to the tutor by personal arrangement.

OTHER INFORMATION

Parents and Friends Association (P&F)

Upon enrolment parents automatically become members of the P&F Association. Meetings are held each term and all parents are encouraged to attend and support the Association. Fundraising by the P&F Association is generally targetted to support specific projects.

College Banking

The College offers students and their parents an opportunity to bank with the Lutheran Laypersons League (LLL). The LLL offers a variety of accounts to members at a rate of 2.75% interest. There is no cost to open the account and there are currently no fees or charges. Student banking currently takes place every Tuesday. Further information on student or personal banking is available from the College office or the Bursar or by visiting the website at www.lll.org.au.

Insurance

Adequate health cover, ambulance cover and insurance is highly recommended. The College does not accept responsibility for loss or damage to personal property, or bodily injury or property damage incurred by students. All students are covered against accidental injury under the Student Accident Insurance Plan. Full details are available from the Bursar.

OTHER INFORMATION

Fee Assistance Scheme

As a caring Christian school, Living Waters Lutheran College recognises that some families may struggle to pay their full school fees from time to time. There are many reasons for this, including redundancy, illness, relationship breakdown and so on. To assist families through difficult times, we offer a Fee Assistance Scheme.

All applications for Fee Assistance must be made using an application form, which is available from the College Bursar. All applications are confidential to the Finance Office and College Executive.

Depending on the particular circumstances of a family, the College may offer additional time to pay an existing balance, or a percentage remission (discount) off of the current year's fees. In some circumstances a (dollar value) Principal's Bursary may be offered.

The most important thing to remember if you are having trouble with fees is to talk to us. We will always try to help every family. If you need any help at all, please call the College Bursar, Diane Hawley on 08 9593 9508.

Government Assistance

Eligible parents are invited to contact the Bursar for more information about the Secondary Assistance Scheme and Clothing Allowance Scheme.

FEE PAYMENT OPTIONS

As we are a low fee independent school, Living Waters Lutheran College relies on the timely payment of school fees. Therefore, we try to make available as many convenient ways to pay as we can, to give parents choice and to find a method that suits them best.

The fees we charge are annual fees, but are added to family fee accounts in termly instalments to assist families with their cashflow. Further to this, we offer a variety of options for the timing of the payment of fees, as follows:

Option 1:	An annual payment in advance by 17th February 2017. This option attracts a discount of 4% off of tuition fees only (i.e. not levies etc.) after any other discounts (sibling, scholarship) have been applied. Payment can be made using a variety of methods, see below for details.
Option 2:	Weekly, fortnightly or monthly payments according to an agreed payment plan. Payment can be made using a variety of methods, including bank direct debit and credit or debit card recurring payments, see below for details.
Option 3:	Termly payment within 14 days of termly invoice. Termly statements are sent out to families at the start of each term, after the new termly instalment of fees has been added to the account. This happens in February, May, July and October. Payment can be made using a variety of methods, see below for details.

FEE PAYMENT METHODS

Payment may be made by cash, cheque or EFTPOS (Visa or MasterCard) in person at the College offices. EFTPOS payments can also be made by telephone on **9593 1211** (please have payment and card details ready) and online at: <https://pay.schooleasypay.com.au/living>.

Direct Debit and automatic regular credit or debit card payments can be arranged by completing an application form available through the College office or online at <https://pay.schooleasypay.com.au/living>. This allows families to spread the cost across the year, instead of having to meet termly payment deadlines and this is the College's preferred method of payment for fee accounts. The College does not accept BPay payments.

Internet Electronic Funds Transfer through your own internet banking facility may also be convenient. When using this method, you should always quote your account reference shown on your statement, the student's name and any other relevant details. The College's bank details are as follows:

Bank:	Westpac Bank, Level 3, 25 Cantonment Street Fremantle WA 6160
Name of Account:	Living Waters Lutheran College Inc.
BSB Number:	036-306
Account Number:	462931